



Papatoetoe Central Main Street Society Inc.

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GENERAL MEETING

Date: 17th June 2026

Venue: Google Meet

Time: 6:30 PM

1. Welcome

The meeting was opened by Trevor Jenkin at 6:31 PM. A quorum was confirmed with committee members present, including delegated voting authority held by Rana Judge (Lehmber Singh) on behalf of Tony Li.

2. Acknowledgment

Present: Trevor Jenkin (Chairperson), Lehmber Singh (Rana Judge, Manager and delegated voting authority for Tony Li), Sandeep Kaur (Liaison Officer), Jessica Lim (Executive Committee Member), Stephen Graham (Executive Committee Member), Vi Hausia (Local Board Member), Gill Plume (BID Team Member), and Claire Siddens (BID Team Member).

3. Apologies

Niall Hanlon, Michael Li, Wendy Ye, and Stephen Gray.

Motion 1: That the apologies be accepted.

Moved: Trevor Jenkin

Seconded: Stephen Graham

Motion Carried

4. Conflict of Interest

Members were invited to declare any actual or potential conflicts of interest.

Trevor Jenkin declared his role as President of the Papatoetoe RSA and stated that he had no conflicts in relation to the matters before the meeting.

No other conflicts were declared.

5. Acceptance of Chairperson's Resignation

The resignation of Albert Lim as Chairperson, dated 2 June 2026, was presented to the Committee.

Motion 2: That the resignation of Albert Lim as Chairperson and Executive Committee member be accepted.

Moved: Trevor Jenkin

Seconded: Stephen Graham

Motion Carried

6. Appointment of Chairperson

Stephen Graham nominated Trevor Jenkin for the position of Chairperson for the remainder of the current term.

No further nominations were received.

Trevor Jenkin accepted the nomination for Chairperson.

Motion 3: That Trevor Jenkin be elected as Chairperson of Papatoetoe Central Main Street Society Inc.

Moved: Stephen Graham

Seconded: Rana Judge (Lehmber Singh), delegated voting authority for Tony Li

Motion Carried

7. Bank Signatories

The Chair advised that any non-members of the current Committee who remained listed as bank signatories should be removed from the Society's bank accounts.

The Chair also noted that Lehmber Singh, known as Rana Judge, is the same person and that his Manager/Secretary role is directly connected with the Society's accounts and finance. It was noted that he had previously been removed as a signatory without an Executive Committee resolution and that his details were already held by the bank. The Chair recommended that Lehmber Singh (Rana Judge) be retained/reinstated as an authorised bank signatory.

Motion 4: That all non-members of the current Committee who are listed as bank signatories be removed from the Society's bank accounts.

Moved: Trevor Jenkin

Seconded: Stephen Graham

Motion Carried

Motion 5: That Trevor Jenkin be appointed as a bank signatory for the Society's bank accounts.

Moved: Trevor Jenkin

Seconded: Rana Judge (Lehmber Singh), delegated voting authority for Tony Li

Motion Carried

Motion 6: That Lehmber Singh (Rana Judge) be retained/reinstated as a bank signatory for the Society's bank accounts.

Moved: Trevor Jenkin

Seconded: Stephen Graham

Motion Carried

Rana Judge (Lehmber Singh) was requested to forward the signed resolutions to the bank for processing.

8. Treasurer's Report

Rana Judge (Lehmber Singh) presented the financial report on behalf of Treasurer Stephen Gray.

- Xero balance reported as \$31,348.79.
- Recent payments approved by the Committee included phone bills and social media advertising.
- Outstanding invoices requiring payment:
 - 2degrees broadband account - \$53.50
 - 2degrees mobile account - \$156.04
 - Auckland Council office rent - \$575.00

Motion 7: That the outstanding invoices be approved for payment.

Moved: Trevor Jenkin

Seconded: Stephen Graham

Motion Carried

The Chair advised that several financial matters remain under investigation and are being reviewed by the Executive Committee.

9. Future Executive Committee Meetings

The Committee discussed meeting frequency and agreed that monthly meetings would be appropriate until the AGM, due to ongoing matters requiring attention.

The following meeting dates were agreed:

- 15 July 2026
- 19 August 2026
- 16 September 2026

The Committee also agreed that an Extraordinary Meeting may be called if urgent matters arise that require consideration before the next scheduled meeting.

10. Annual General Meeting (AGM)

The Committee discussed the timing of the 2026 AGM and agreed that the AGM be provisionally scheduled for 21 October 2026, subject to confirmation at a future Executive Committee meeting.

11. Local Board Representative Comments

Vi Hausia introduced himself as the Ōtara-Papatoetoe Local Board representative to the BID and congratulated Trevor Jenkin on his appointment as Chairperson.

Vi advised that he would attend meetings as a liaison between the Local Board and the BID and looked forward to working collaboratively with the Committee.

12. Closing

There being no further business, the meeting closed at 6:58 PM.

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Date:

Signed by: Trevor Jenkin (Chairman)

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Date:

Lehmber Singh (Manager/Secretary)