



Papatoetoe Central Main Street Society Inc.

P.O. Box 200077, Papatoetoe Central, Auckland 2156 PH: 027 299 6401

Email: Manager@papatoetoemainstreet.org.nz www.papatoetoecentral.co.nz

INVITATION

You are cordially invited to the Annual General Meeting of Papatoetoe Central Main Street Society Inc at
Papatoetoe Cosmopolitan Club 53 Rangitoto Road, Papatoetoe on
Monday 17th January 2022 at 6:30pm for a 7:00pm start.

RE: Annual membership and AGM

Dear Members,

Papatoetoe Central Main Street Society Inc requires every business or property owner to register as a member annually to ensure our Register of Members is accurate.

Membership*

As part of its functions under Rule 8.1 of the Constitution to maintain a register of Members, the Association asks that all members confirm their membership and details with the Town centre manager by way of completing a form and to have that back with the Town Centre manager by **20th December 2021**.

Nomination Form *

All Papatoetoe Central Main Street Society Inc registered members are entitled to vote at General Meeting, serve on the PBA Executive Committee, govern, and manage the PBA Bid Programme and BID targeted rate grant. All Full members confirm their Nominations with the Town centre manager by way of completing a form and to have that back with the Town Centre manager by **10th January 2022**.

Please Note: The onus rests with the business occupier to provide proof of trading. The membership form and supporting information must be provided to the secretary/manager. The final decision regarding Papatoetoe Central Main Street Society membership rests with the executive committee.

Should alert level restrictions preclude an in person meeting it will be held electronically via Zoom and members will be advised by email if you have provided us with your email address, and on the PBA website. Should the meeting be held via Zoom, those who have RSVP will be sent the Zoom meeting link. Members unable to access an electronic device may cast votes by appointing a proxy. Contact the returning officer if you are unsure.

****Please fully complete the membership form to make sure we can contact you electronically. ****

*Membership form attached

*Nomination form attached



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APPLICATION FOR MEMBERSHIP OM001

Papatoetoe Central Main Street Society Inc. requires every business or property owners to register as a member **annually** to keep your membership current.

BUSINESS INFORMATION:

Please print clearly in capital letters

Business or Property Name.....

Types of Business

Business / Property location:

Street address:

Business Postal address:

Business website address:

Business email:

Business or Property Owner Details:

Name:Phone:Email:

Note: Please provide the name and contact details of the decision-maker, the business owner or the person delegated to represent the business or property including voting at the 2022 Annual General Meeting.

Primary contact name or representative if different from the above:

Name:Title / Position:

Phone:Email:

SUBMIT THIS FORM

by emailing to: manager@papatoetoemainstreet.org.nz

OR

by Post PO Box: 200077, Papatoetoe Central Manukau 2156.

NOTE: *The Membership form should be received no later than 20th December 2021*

By submitting this form, you agree to abide by the Association's Constitution and follow all rules. Papatoetoe Central Main Street Society Members must ensure that their details are kept current on the register either via contacting the Papatoetoe Central Main Street society or by submitting /updating this form where relevant.

Business Owner Name.....

Sign:

Date:



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MEMBERSHIP FORM

Papatoetoe Central Main Street Society Bid Programme members (Bid affiliates)

If your business is located within the Papatoetoe Central Main Street Society BID boundary area and pays the BID Programme targeted rate through rent or lease payments, then you are a Papatoetoe Central Main Street Society Bid programme member (BID affiliate).

All Papatoetoe Central Main Street Society BID Programme members are also entitled to apply to become members of the Papatoetoe Business Association. Membership of the association entitles you to vote at General Meetings, serve on the PBA Executive Committee, govern and manage the PBA BID programme and Bid targeted rates grant. To become a Business Association Member, the **applicant must submit an application for membership, along with any evidence as reasonably required by the Association as part of the application.** The application must show that they are entitled to be a Full Member under Rule 5.2.

PBA Constitution Rule 5.2 Member Qualification and Entitlements

5.2 A person shall be entitled to be a Full Member of the Association if the person:

5.2.1 owns one or more commercially rated properties within the BID Targeted Rating Area; or

5.2.2 trades within one or more commercially rated properties within the BID Targeted Rating Area; and the person has not previously been expelled from the Association unless the Executive Committee has resolved to readmit that person under Rule 11.6.

5.3 For the avoidance of doubt, a person may be a Full Member only once at the same time, even though that person may be entitled under Rule 5.2 to be a Full Member in respect of more than one commercially rated property within the BID Targeted Rate Area or on more than one ground

5.5 In order to become a Full Member, a person entitled to be a Full Member of the Association who wishes to exercise that entitlement must:

5.5.1 submit to the Secretary an application for membership, including any evidence that may reasonably be required by the Association, as part of the application or subsequently, to determine that the person is entitled to be a Full Member under Rule 5.2;

5.9.3 Each Member which is not an individual shall designate an individual representative to act on behalf of the Member on all matters relating to the Association (being an individual who would not be disqualified from becoming or remaining a Member under Rule 6), and shall notify the Secretary of that representative's name and contact information. Any such Member may change their representative at any time, but no such change is effective until notice of the change from the Member, including the name and contact information of the new representative, is received by the Secretary.

Please Note: The onus rests with the business occupier to provide proof of trading. The membership form and supporting information must be provided to the secretary/manager. The final decision regarding Papatoetoe Business Association membership rests with the executive committee.



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EXECUTIVE COMMITTEE NOMINATION FORM - OE001

PAPATOETOE CENTRAL MAIN STREET SOCIETY MEMBERS

All Papatoetoe Central Main Street Society Inc registered members are entitled to vote at General Meeting, serve on the PBA Executive Committee, govern and manage the PBA Bid Programme and BID targeted rate grant.

Candidate Nomination Process:

The requirement for the Election of members to the Papatoetoe Central Main Street Society Inc. is as follows:

There are up to 11 vacancies for Association members. This includes the chair, Treasurer, and Secretary positions.

Rule 14: ELECTION OF MEMBERS TO EXECUTIVE COMMITTEE

The nomination of candidates for election

14.2.1 shall be made in writing, signed by two Full Members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination); and

14.2.2 shall be delivered to the Secretary/Manager of the Association not less than seven days before the date fixed for the holding of the AGM at which the election is to take place.

The nomination form should be received no later than

10th January 2022 by 12.00 midday

NOMINATION DETAILS

CANDIDATE BEING NOMINATED: Person /candidate wishing to nominate to stand for election.

Candidate Name:

Business Name:

Business Location Address:

Email: PH:

I hereby give my consent to be a candidate as nominated for the election to Papatoetoe Central Main Street Society Inc. Executive Committee.

Name:Signature:

This application is supported by the following two Full members of the Society.

1: Full Member business Name:

Primary Contact Name:Signature:

Phone:Email:

2: Full Member business Name:

Primary Contact Name: Signature:

Phone:Email:

Note: the details provided on this nomination form MUST correspond to the member registration information held in the Papatoetoe Business Association register to be valid.

SUBMIT THIS FORM by emailing to: manager@papatoetoemainstreet.org.nz.

Or by post to PO Box: 200077, Papatoetoe Central, Manukau 2156